

WRITING RUBRIC GRADE-LEVEL STANDARDS
CC WS 2 INFORMATIVE – SECOND GRADE

	DOES NOT MEET (1)	ALMOST MEETS (2)	MEETS (3)	EXCEEDS (4)
INFORMATIVE	<p>Lacks topic sentence</p> <p>Weaves in and out of a topic</p> <p>Source is not evident</p> <p>Notes are not evident</p> <p>Written information is copied from source</p> <p style="text-align: right;">(1)</p>	<p>Topic sentence may be unclear</p> <p>Supporting sentences are unclear</p> <p>Uses one source to acquire information</p> <p>Some notes are evident</p> <p>Some information is copied from source</p> <p style="text-align: right;">(2)</p>	<p>Begins with a clear and interesting topic sentence that tells about the topic</p> <p>Groups related ideas, and maintains consistent focus on topic</p> <p>Paper includes relevant and supporting sentences</p> <p>Uses facts to develop points</p> <p>Uses linking words such as, <i>also</i>, <i>another</i>, <i>and</i>, <i>more</i> and <i>but</i> to connect ideas</p> <p>Uses sources such as, print and/or internet to gather information about the topic</p> <p>Notes are evident</p> <p>Shares the information in own words</p> <p>Provides a conclusion</p> <p style="text-align: right;">(3)</p>	<p>Meets all expectations set forth in (3)</p> <p>Contains more than one paragraph with correct indentation</p> <p>Uses definitions to develop points</p> <p>Takes notes on facts</p> <p>Independently uses two or more sources such as print, and/or Internet to find information about the topic</p> <p style="text-align: right;">(4)</p>
ORGANIZATION & FOCUS	<p>Wanders off-topic and does not return to topic</p> <p>Missing or incomplete graphic organizer</p> <p>Illegible writing</p> <p style="text-align: right;">(1)</p>	<p>Details do not follow a logical order</p> <p>Graphic organizer is not followed</p> <p>Evidence of graphic organizer such as, pre-writing, elements, and/or rough draft</p> <p>Mostly legible writing</p> <p style="text-align: right;">(2)</p>	<p>Contains detailed sentences related to the topic, in logical order</p> <p>Clearly planned writing with graphic organizer such as, elements and/or rough draft</p> <p>Uses transition words to move the reader from one detail to the next</p> <p>Legible handwriting</p> <p style="text-align: right;">(3)</p>	<p>Meets all expectations set forth in (3)</p> <p>Neat handwriting</p> <p style="text-align: right;">(4)</p>
LANGUAGE CONVENTIONS	<p>Uses incorrect word order</p> <p>Uses mostly incomplete sentences</p> <p>Does not use periods, commas, question marks or exclamation marks</p> <p>Has many capitalization errors</p> <p>Most words spelled incorrectly</p> <p style="text-align: right;">(1)</p>	<p>Uses mostly correct word order</p> <p>Uses mostly simple sentences</p> <p>Inconsistently uses various parts of speech</p> <p>Uses some periods, commas, question marks, or exclamation mark correctly</p> <p>Uses quotation marks incorrectly when applicable</p> <p>Some incomplete sentences</p> <p>Some capitalization errors</p> <p>Some words spelled correctly</p> <p style="text-align: right;">(2)</p>	<p>Uses correct word order</p> <p>Uses a variation of simple and compound sentences</p> <p>Correctly uses various parts of speech</p> <p>Uses commas in dates & items in a series correctly, when applicable</p> <p>Uses quotation marks correctly, when applicable</p> <p>Capitalizes all proper nouns, words at the beginning of sentences, months of the year, days of the week, titles, and initials of people</p> <p>Spells frequently used, irregular words correctly</p> <p>Spells basic short vowel, long vowel, r-controlled, and consonant-blend patterns correctly</p> <p style="text-align: right;">(3)</p>	<p>Meets all expectations set forth in (3)</p> <p>Uses a variation of simple, compound, and complex sentences.</p> <p>Consistently uses periods & question marks correctly</p> <p>Uses quotation marks with proper paragraphing & capitalization</p> <p>Uses complete sentences with compound &/or complex structure</p> <p>Spells most words correctly</p> <p style="text-align: right;">(4)</p>

DIRECTIONS: Each section will be scored separately. You will need to enter 3 scores on Data Director. **NOTE:** Writing Rubric Proficiency levels are 1 – 4. 4 is considered Advanced, 3 is considered Proficient, 2 is considered Basic, and 1 is considered Below Basic. The writing rubric does not have a Far Below Basic level.